

PRESENTATION SKILLS 1

Aim:

The aim of the course is to equip participants with the skills and experience to present effectively in public.

Objectives:

By the end of the course participants will:

- Have accepted the importance of an audience-focused approach when preparing to present
- Be familiar with the structured approach to preparing and giving a presentation
- Be aware of how to use visual aids in a presentation
- Have been videoed giving a work related talk twice in front of fellow participants
- Have received video-aided and direct feedback from tutor and colleagues in a supportive and confidential atmosphere
- Have gained confidence in their ability to present effectively.

Numbers: 6 maximum

Duration: 1 day 9.30 to 5.00

Style: Theory and practice of presentation, in a supportive and confidence building atmosphere.

Suitable for: Individuals who have to make engaging and professional presentations to large and small groups and who feel they would benefit from practice and feedback on their presentation styles and content.

PRESENTATION SKILLS – course descriptor

A chance to practise presenting in a supportive and confidence-building atmosphere. The course concentrates on personal presentation skills rather than visual aids etc. The course includes input on considering your audience; structuring your talk; making the presentation; and dealing with any nerves and stress. Participants are also videoed twice making a brief presentation and receive feedback.